

Meeting minutes

Meeting name **ILC at Enfield - Road Transport Coordination Group (RTCG)**

Date 5th December 2012 Time 11:00am Meeting No. 12

Location Cosgrove Room Enfield Site Office

Attendees

Epeli Naivalu (EN) SMC	Julia Wilson (JW) SP
Ken Kanagarajan (KK) SMC	Steve Fermio (SF) SP
Isabelle Albert (IA) BCC	Adem Long (AL) SP
Paul McNeil (PM) RMS	Nicolette Cumbo (NC) SP
Terry Daly (TD) SP	James Tydd (JT) LCPL
Ivan Baungartner (IB) LCPL	Graham Humphrys (GH) BCC
Henning Bracker (HB) BCC	Brad Milner (BM) SP

Meeting minute taker: JW/AL/NC Meeting Chair: Adem Long

Apologies: Virginia Mullins (VM) SP, David Chui (DC) RMS, Stephen Zaczekiewicz (SZ) SP

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Item No.	Action	Responsibility
1.	Introduction Meeting opened with AL explaining that NC is soon to be on maternity leave and Brad Milner will be taking over from NC in regards to the Norfolk Rd Project and her representation on the RTCG. AL also passed on apologies, which SPC were aware of.	Note
2.	Action from Previous Minutes i. SZ provided details to KK re ARTC Access and Contaminated Material. KK to review and revert by the next meeting with any questions. KK reported no issues. ii. Cosgrove Rd Safety – KK advised no input received from SP. AL to follow up with TD and SZ.	Completed AL
3.	Construction Traffic Update – Leighton's Presentation i. JT presented on the external services and utilities works currently being undertaken by LCPL and the upcoming works. The focus was on 11kV high voltage and water supply works along Cosgrove Road.	Note

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	<p>ii. JT spoke about the extents of the works, traffic control and management, consultation with stakeholders for the HV and water connections to the ILC including residents, St. Anne's school and Challenger (property access required).</p> <p>iii. KK suggested rerouting the HV across Water/Dean Street instead of the dog leg through the roadway to facilitate safe access for maintenance. IB indicated that Ausgrid would need to be consulted, and AL highlighted that this would introduce a second services corridor as there is are other services running through the dog leg conduit.</p> <p>iv. KK advised that any tree/root removal would need to be communicated to SMC. JT highlighted that a Park Access Permit has been gained from SMC for works at the crossing of the Cooks River in accordance with the CEMP.</p> <p>v. KK requested a timetable of LCPL's external services and utilities works, including any night works. Action for JT. AL advised that this was raised at CLC and JT highlighted that correspondence has been sent to VJ at SMC.</p> <p>vi. Parking and Traffic Consultants (Andrew Morse) has been appointed to prepare the ILC Overarching Traffic Management Plan as part of the OEMP Framework for the project. SPC to organise for the consultant to present at the next RTCG meeting http://parkingconsultants.com/Home.htm</p> <p>i. Line marking Review – need to decide on the line marking</p> <p>Construction Traffic Update – General</p> <p>vii. TD advised that there will be increased traffic volumes through Gate B11 transporting heavily bound pavement material to the pub mill. Impacts are Cosgrove Rd past Hope St into the ILC site through to March13. The bridge will be used for asphalt deliveries once opened.</p> <p>viii. KK enquired whether a wheel wash is located at the main exist. TD advised that there are several wheel washes on site. Trucks are now running on road base, i.e. clean.</p> <p>ix. SZ to provide number of movements to KK (meeting 19/09, item 2ii).</p> <p>x. TD to advise KK of specific black spots to inform SMC's application for funding from RMS (meeting 19/09 meeting, item 2iv).</p> <p>xi. AL to present Operational Environmental Management Plan (OEMP) once completed. The OEMP will guide tenants in their development of their Traffic Management Plans (TMPs).</p>	<p>Note</p> <p>Note</p> <p>Note</p> <p>Note</p> <p>Note</p> <p>Note</p> <p>SZ</p> <p>TD/SZ</p> <p>AL</p>
4.	<p>Local Area Traffic Management Update</p> <p>i. NC gave a status update of the Roberts and Norfolk Roads intersection update. The Construction Contract is to be let in Dec12 and the Minor WAD has been signed by Sydney Ports for execution by RMS.</p>	<p>Note</p>

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	<p>ii. NC discussed BCC's preference for a raised asphalt intersection as the traffic calming device on Rawson Road. IA informed the group that BCC has approved the works for design, procurement of a contractor and construction management by BCC. NC requested that IA prepares a letter stating BCC's intentions and quote for a fixed price for the works to be borne by Sydney Ports. The letter will be used to inform DP&I of BCC's preferred approach and to demonstrate compliance with this Condition of Approval. Action for NC and IA.</p> <p>iii. NC reported that a draft subdivision plan has been prepared by Denny Linker, registered surveyors. NC summarised a report to David Hazeldine of SMC highlighting that Denny Linker advice that the slip lane is to be dedicated to SMC. SMC to respond to report and advise on a way forward. KK expressed that SMC may not have an appetite to accept the slip lane and that it should be under Sydney Ports' jurisdiction. KK also expressed that SMC may wish to have Lot 42 as a public space/garden. Note</p> <p>iv. NC discussed the plan to conduct a pot hole investigation of the location and depth of services in Lot 42, Roberts and Norfolk Roads ahead of the intersection works. Note</p>	<p>Action for NC and IA</p>
5.	<p>General Items</p> <p>i. SMC roundabout works on Cosgrove Road</p> <p>a. KK raised that SMC is ready to construct 3 roundabouts along Cosgrove Rd and would like to coordinate the installations around the ILC traffic. TD advised that the Hope St intersection is the busiest intersection for ILC traffic and should be deferred to after March 13.</p> <p>b. KK and TD to discuss staging.</p> <p>ii. KK asked when ILC will be fully operational. TD advised first quarter 2014.</p> <p>iii. KK raised traffic management issues at the Hungry Jacks driveway from Norfolk Road through Lot 42 and the impacts of any future tenancy. KK suggested that SMC would be more inclined to have Lot 42 as a public park/open space.</p> <p>iv. BM invited SMC, RMS and BCC to a separate meeting to the RTCG to discuss traffic management and control associated with the Roberts Road intersection works. Action for BM.</p> <p>v. AL gave a brief update of the refinancing of Sydney Ports as part of the privatisation of Port Kembla, Port Botany, Enfield and Cooks River. Note</p> <p>vi. SF requested a response from RMS regarding the Condition of Approval to close access from the Hume Highway into Como Road. The in principle agreement is that it is to remain open.</p>	<p>Action for KK and TD</p> <p>Note</p> <p>Note</p> <p>Note</p> <p>Note</p> <p>Action for PMcN.</p>

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Date of next meeting: 6 March 2013 (suggestion)

These minutes have been endorsed by the meeting Chair

Signed

Date
