

Meeting minutes

Meeting name **ILC at Enfield - Road Transport Coordination Group (RTCG)**

Date 6 March 2013 Time 11:00am Meeting No. 13

Location Cosgrove Room Enfield Site Office

Attendees

Epeli Naivalu (EN) SMC	Chris Lancaster (CL) SP
Ken Kanagarajan (KK) SMC	Steve Fermio (SF) SP
Isabelle Albert (IA) BCC	Adem Long (AL) SP
David Chui (DC) RMS	Stephen Zaczekiewicz (SZ) SP
Terry Daly (TD) SP	Graham Humphrys (GH) BCC

Meeting minute taker: AL Meeting Chair: Adem Long

Apologies: Virginia Mullins (VM) SP, James Tydd (JT) LCPL

MINUTES

Item No.	Action	Responsibility
1.	Introduction Meeting opened with introductions from all present.	Note
2.	Action from Previous Minutes i. Cosgrove Rd Safety – TD and SZ have provided feedback to SMC	Note & Closed
3.	Construction Traffic Update – General i. Construction traffic movements are continuing as per the Traffic Management Plan o Truck numbers will continue at current levels for the next 2 to 3 months due to the following ongoing activities importing and laying of road base material, asphalt laying and concrete pours ii. HV works finished on Gregory St / Dean St. HV works to be undertaken along Cosgrove Road in March/April in response to	Note

Meeting minutes

	<p>Strathfield Council's request to complete the works in parallel to Council's black spot road works program.</p> <p>iii. Power now down to St Annes Park</p> <p>iv. Areas to the south completed and capped / sealed</p> <p>v. Area F Northern sealed</p> <p>vi. Last bridge concrete pour down</p>																	
4.	<p>Local Area Traffic Management Update</p> <p>i. Roberts Road Update – CL gave the Group an update on Roberts Rd works.</p> <p>ii. The key program start dates are as follows; (subject to Approvals / weather etc)</p> <table><tr><td>o Site establishment</td><td>25.3.13</td></tr><tr><td>o Remediation (Slip lane)</td><td>4.4.13</td></tr><tr><td>o Installation of services</td><td>10.4.13</td></tr><tr><td>o Construct new pavement</td><td>5.6.13</td></tr><tr><td>o Asphalt / line marking</td><td>2.8.13</td></tr><tr><td>o Practical Completion</td><td>12.9.13</td></tr></table> <p>iii. Slip lane kerb alignment for B-Doubles to be confirmed</p> <p>iv. Traffic Signal Plan to RMS</p> <p>v. Traffic Management Plan:</p> <table><tr><td>o Still in draft mode but the concept will be for “all activities related to the whole site, will be undertaken within the site and not converge outside the ILC's boundaries.</td><td></td></tr><tr><td>o KK asked about Trailer overflow, which will be covered off in the plan.</td><td></td></tr></table>	o Site establishment	25.3.13	o Remediation (Slip lane)	4.4.13	o Installation of services	10.4.13	o Construct new pavement	5.6.13	o Asphalt / line marking	2.8.13	o Practical Completion	12.9.13	o Still in draft mode but the concept will be for “all activities related to the whole site, will be undertaken within the site and not converge outside the ILC's boundaries.		o KK asked about Trailer overflow, which will be covered off in the plan.		<p>Note</p> <p>Note</p> <p>CL</p> <p>CL</p> <p>Note</p>
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5.	<p>General Items</p> <p>i. KK confirmed that his recommendation to SMC was that it would take over the ownership of the slip lane. He will write to council and inform SPC.</p> <p>ii. Letter from SMC re drainage on its way. SMC asked if SPC/Leighton's can review.</p>	<p>KK</p> <p>SC/TD</p>																

Date of next meeting: May 8 11am

These minutes have been endorsed by the meeting Chair

Signed

Date