

## Meeting minutes

Meeting name **ILC at Enfield - Road Transport Coordination Group (RTCG)**

Date 5 June 2013 Time 11:00am Meeting No. 14

Location Cosgrove Room Enfield Site Office

Attendees

Ken Kanagarajan (KK) SMC

Steve Fermio (SF) SP

Isabelle Albert (IA) BCC

Adem Long (AL) SP

David Chui (DC) RMS

Stephen Zaczekiewicz (SZ) SP

Graham Humphrys (GH) BCC

Meeting minute taker: AL

Meeting Chair: Adem Long

Apologies:

### MINUTES

Item No.	Action	Responsibility
1.	<b>Introduction</b> Meeting opened with introductions from all present.	Note
2.	<b>Action from Previous Minutes</b> i. NSW Ports and SMC working through slip lane ownership ii. Letter sent to SMC re drainage	SZ / KK Note
3.	<b>Construction Traffic Update – General</b> i. Construction traffic movements are continuing as per the Traffic Management Plan ii. Concrete pours continuing to Intermodal Terminal apron and track slab. iii. Northern Empty Container Storage area nearing completion. iv. Stockpile 4 (Mount Enfield) capping continuing. v. CBR 15% and Heavily Bound Base layers continuing to be laid at the south end of the Intermodal Terminal site (IMT). vi. Internal roads, drainage and services continuing. vii. Light Industrial Areas Y and Z continuing; viii. Carpark has been relocated to Area F to allow for earthworks.	Note

## Meeting minutes

	<ul style="list-style-type: none"> <li>ix. Second layer of asphalt continuing to be laid in the central part of the IMT.</li> <li>x. Water main upgrade around Hope Street is complete.</li> </ul>	
4.	<b>Local Area Traffic Management Update</b> <ul style="list-style-type: none"> <li>i. Roberts Road Update – CL gave the Group an update on Roberts Rd works.               <ul style="list-style-type: none"> <li>a. Out-of-Hours works to shortly following approval by the Department of Planning application by Christies Civil.</li> <li>b. Trees on Roberts Road removed.</li> <li>c. Remediation works 100% complete. Site Auditor has inspected the works, awaiting sign off.</li> <li>d. Forecast Practical Completion date of mid September 2013.</li> </ul> </li> </ul>	Note
5.	<b>General Items</b> <ul style="list-style-type: none"> <li>i. CLC met on 29 May 2013, no traffic matters raised.</li> <li>ii. Pavement works to the Cosgrove Road main entrance are expected to commence shortly. There will be concrete barriers erected and service crossings installed, but these won't affect traffic flow.</li> <li>iii. Letters to be sent to Emergency Services to consider emergency access to the site from Cosgrove Road.</li> </ul>	Note  Note  SZ

**Date of next meeting:** September 2013

These minutes have been endorsed by the meeting Chair

Signed

Date