

Meeting minutes

Meeting name	ILC at Enfield - Road Transport Coordination Group (RTCG)		
Date	24 February 2014	Time 3:00pm	Meeting No. 16
Location	Cosgrove Room Enfield Site Office		
Attendees			

Ken Kanagarajan (KK) SMC

Allan Flynn (PW) HLA

Adem Long (AL) SP

David Chui (DC) RMS

Isabelle Albert (IA) BC

Matthew Fahey (MF) NSWP

Graham Humphrys (GH) BCC

Ash Chand (AC) (SMC)

Meeting minute taker: AL

Meeting Chair: Adem Long

Apologies: Shane Hobday (SH) NSWP, Daniela Vujic (NSWP), Alison Wedgewood (NSWP)

MINUTES

Item No.	Action	Responsibility
1.	Introduction i. Meeting opened with introductions from all present. ii. Chair welcomed Allan Flynn from Hutchison Logistics Australia to the Enfield RTCG Meetings	AL
2.	Action from Previous Minutes i. Emergency Response and Evacuation Plan (EREP) is in draft and will be worked through with incoming tenants over the next couple of months. It will be ready by operational opening Q4 2014 (MF) ii. Straithfield Council (KK) has requested NSW Ports considers funding roughly 100m -120m of footpath works on the eastern side of Wentworth St. NSW Port declined the request. iii. RMS Approvals for B-Double 'right turn into Norfolk Rd" being followed up with AL	AL/MF Note AL
3.	Construction – General i. Main construction complete and site due to be handed over the HLA shortly. ii. HLA Update – Allan Flynn:	Note Note

Meeting minutes

	<ul style="list-style-type: none"> a. PC was 18 January 2014 b. Handover planned for late February c. Construction company will be appointed early March d. Bulk of the works are within the 'Services area' e. Upgrading existing 'Toll' office for use f. Installing lighting towers g. Next stage of major construction planned for 2018 <p>iii. HLA advised construction traffic numbers would be significantly lower than Leighton had on the base infrastructure / civil works</p> <p>iv. Leighton's followed a traffic management plan for pavement importing materials to site, Strathfield Council suggested HLA follow same plan – MF to coordinate</p>	<p>Note</p> <p>MF</p>
4.	<p>Local Area Traffic Management</p> <ul style="list-style-type: none"> i. Rat running – Bankstown Council (GH) advised there has been some rat running on Rawson st through residential areas. Measures have been put in place to prevent this from being an ongoing issue. ii. Parking restrictions on Cosgrove Road – Straithfield Council advised they are considering introducing restriction on Cosgrove Road to prevent semi-trailer parking. NSW Ports generally support to restrictions where they would prevent semi-trailer parking but would not support general parking restriction where it would impact on operations of neighbouring businesses iii. Wentworth Rd Parking Restrictions – NSW Ports has written to Straithfield Council in support of parking restrictions (4hr limit) which aim to prevent semi-trailer parking, in accordance with the associated condition of approval and previous RTCG meeting discussions 	<p>Note</p> <p>KK</p> <p>Note</p>
5.	<p>General Items</p> <ul style="list-style-type: none"> i. Norfolk / Roberts Road Interstion - Slip Lane – dedication of the Slip Lane has been delayed due to an issue with the ownership of the block of land (Lot 42) on the corner. NSW Treasury own the block of land and will be the government department responsible for the subdivision and dedication to Council. NSW Ports (MF) to provide Treasury with KK's contact details so they can liaise on the transfer of the Slip Lane ii. Private / Public Road – HLA requested confirmation of the status of the road that runs through the Sam the Paving Man's site. KK to review status and advise at next meeting 	<p>MF</p> <p>KK</p>

Date of next meeting: TBC

These minutes have been endorsed by the meeting Chair