

Meeting minutes

Meeting name **ILC at Enfield - Road Transport Coordination Group (RTCG)**

Date 12 August 2014 Time 4:00pm Meeting No. 17

Location Cosgrove Room Enfield Site Office

Attendees

Ken Kanagarajan (KK)	Strathfield Council (SC)
Isabelle Albert (IA)	Bankstown Council (BC)
Adem Long (AL)	NSW Ports
Matt Fahey (MF)	NSW Ports

Meeting minute taker: MF Meeting Chair: Matt Fahey

Apologies: Nicolas Kocoski (NK) RMS, Graham Humphrys (GH) BCC, Allan Flynn (AF) HLA, Shane Hobday (SH) NSW, Chris Newbold (CN) NSW

MINUTES

Item No.	Action	Responsibility
1.	Introduction i. Meeting opened with introductions from all present. ii. RMS representative is now Nicolas Kocoski (NK).	Note
2.	Action from Previous Minutes i. Emergency Response Plan has been issued for review (to NSW Police, NSW Fire & Rescue, NSW Ambulance, and Strathfield & Bankstown Councils). Strathfield Council suggested the Plan also be issued to the State Emergency Service (SES) ii. RMS Approvals for B-Double 'right turn into Norfolk Rd" being followed up by NSW Ports iii. Gould St (at Sam the Paving Man's) – Strathfield Council confirmed this is a public road.	Note NSWP (MF) NSWP (AL) Note
3.	Construction – General Update i. Base infrastructure construction is complete ii. Intermodal Terminal - Hutchison Logistics Australia (HLA) Update: a. Civil Contractor appointed, approx. 3 months ago b. Existing 'Toll' office has been upgraded as a site office	Note Note

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	<ul style="list-style-type: none"> c. 'Services Area' in-ground services and pavement works in progress d. Prefab buildings and light towers are on order e. Completion scheduled for 18 October 2014 <p>iii. Warehouse Sites – Tenants are current being procured for these sites. Warehouse development is scheduled to occur through 2015.</p> <p>iv. Minor works – NSWP have ongoing minor works such a fencing, signage, civil and landscaping works</p>	<p>Note</p> <p>Note</p>
4.	<p>Local Area Traffic Management</p> <p>i. Parking restrictions on Cosgrove Road – Strathfield Council advised they are considering the introduction of parking restrictions on Cosgrove Road, as follows:</p> <ul style="list-style-type: none"> a. Restricted parking between the corner of Cosgrove Road and the Hume Hwy and the bend on Cosgrove Road b. No parking between the Hope St and the bend on Cosgrove Road <p>NSW Ports support to restrictions where they would prevent articulated vehicle parking associated with the ILC</p> <p>ii. Wentworth St Parking Restrictions (Condition of Approval) – it was agreed to postpone the introduction of parking restrictions on Wentworth St and to review the parking situation on Wentworth St approximately 3 months after the opening of the ILC.</p>	<p>SC (KK)</p> <p>Note</p>
5.	<p>Emergency Response Plan</p> <p>i. Bankstown Council has commenced their review of the Plan</p> <p>ii. Strathfield Council asked for the Plan to be re-sent</p>	<p>Note NSWP (MF)</p>
6.	<p>Overarching Traffic Management Plan (OTMP)</p> <p>iii. Bankstown Council provided the following review comments on the draft plan issued for comment on 15 July 2014:</p> <ul style="list-style-type: none"> a. The external approach road, 'Norfolk Road' should be changed to 'Norfolk Road (East of Roberts Road)' b. Site Specific Rule No 18 to include load limits on local roads c. No parking requirement on external roads to be extended to the whole of the Bankstown Council LGA d. Asked what measure would be taken for drivers who regularly do not adhere to the rules 	<p>Note</p>

<p>iv. Strathfield Council provided the following review comments on the draft plan issued for comment on 15 July 2014:</p> <ul style="list-style-type: none"> a. No parking requirements on local roads too onerous, consider allowing truck and trailer parking in accordance with statutory limits or parking signage. b. Would like further restriction on the use of the Cosgrove Rd entrance. Do not like the term 'secondary access' to describe this entrance. NSW Ports noted the Wentworth St entrance is described as the primary / main access point and believes the Cosgrove Rd access as described in the Plan is consistent with the project approval. c. A parking enforcement agreement is not necessarily needed for Council to undertake parking enforcement services within the ILC, however the internal road street names would need to be registered and approved by the Geographical Naming Board. <p>v. NSW Ports issued the OTMP to DPE for approval on 4 August 2014. NSW Ports to consider the above comments and incorporate into the final Plan as appropriate. Minor revisions to the Plan are not likely to require DPE approval.</p>	<p>Note</p> <p>NSWP (MF)</p>	
<p>7.</p>	<p>General Items</p> <ul style="list-style-type: none"> i. Norfolk / Roberts Road Intersection - Slip Lane – NSW Ports re-confirmed the dedication of the Slip Lane to Council is NSW Treasury's responsibility as owner of the land 	<p>Note</p>
<p>8.</p>	<p>Next Meeting</p> <ul style="list-style-type: none"> ii. Date of next meeting: TBC – due November 2014 	<p>All Note</p>