

Meeting minutes

Meeting name **ILC at Enfield - Road Transport Coordination Group (RTCG)**

Date 27 January 2015 Time 4:00pm Meeting No. 18

Location Cosgrove Room Enfield Site Office

Attendees

Ken Kanagarajan (KK)	Strathfield Council (SC)
Isabelle Albert (IA)	Bankstown Council (BC)
John Ieroklis (JI)	Hutchison Logistics Australia (HLA)
Adem Long (AL)	NSW Ports (NSWP)
Chris Newbold (CN)	NSW Ports
Matt Fahey (MF)	NSW Ports

Meeting minute taker: MF

Meeting Chair: Matt Fahey

Apologies: Nicolas Kocoski (NK) RMS, Graham Humphrys (GH) BC, Allan Flynn (AF) HLA

Distribution: Attendees, Apologies and Shane Hobday (SH) NSWP

MINUTES

Item No.	Action	Responsibility
1.	Introductions i. JI and IA introduced.	Note
2.	Action from Previous Minutes i. Emergency Response Plan - has been finalised and issued to all parties, including the State Emergency Service (SES) and SC. ii. RMS Approvals for B-Double left turn into Norfolk Rd – ongoing. iii. Cosgrove Rd Parking Restrictions (refer section 4) – ongoing. iv. NSW Ports Overarching Traffic Management Plan (OTMP) – was approved by DPE on 22 August 2015.	Note NSWP (AL) SC (KK) Note
3.	Construction – General Update i. Base infrastructure construction is complete.	Note

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	<ul style="list-style-type: none"> ii. Intermodal Terminal - Hutchison Logistics Australia (HLA) Lease area: <ul style="list-style-type: none"> a. Phase 1 works essentially complete, except for electrical works and fencing on the western boundary b. Completion scheduled for Mar 2015 iii. Warehouse Sites – development of two warehouse site likely to commence onsite works by mid 2015. iv. Minor works – NSWP have ongoing minor works such a fencing, signage, civil and landscaping works, predominately in the southern part of the site. 	<p>Note</p> <p>Note</p> <p>Note</p>
<p>4.</p>	<p>Operational – General Update</p> <ul style="list-style-type: none"> v. NSW Ports overarching Operational Environmental Plan (OEMP) for the ILC site has been approved by DPE. vi. Intermodal Terminal - Hutchison Logistics Australia (HLA) update: <ul style="list-style-type: none"> a. HLA’s OEMP, which requires NSW Ports approval, will be finalised by HLA within the month. b. Operational commencement likely in Apr 2015 	<p>Note</p> <p>HLA (JI)</p> <p>Note</p>
<p>5.</p>	<p>Local Area Traffic Management</p> <ul style="list-style-type: none"> i. Parking restrictions on Cosgrove Road – Ongoing. SC are considering parking restrictions on Cosgrove Road, as follows: <ul style="list-style-type: none"> c. Restricted parking between the corner of Cosgrove Road and the Hume Hwy and the bend on Cosgrove Road d. No parking between the Hope St and the bend on Cosgrove Road <p>These proposed changes to go to the Traffic committee is due course.</p> ii. Wentworth St Parking Restrictions (Condition of Approval) – previous agreement was reconfirmed – i.e. to postpone the introduction of parking restrictions on Wentworth St. The requirements for these restrictions would be reviewed approximately 3 months after the commencement of intermodal operations. 	<p>Note</p> <p>Note</p>
<p>6.</p>	<p>Emergency Response Plan</p> <ul style="list-style-type: none"> i. Final Plan has been circulated to all parties (including SC and BC), following incorporation of various comments on the draft plan from the emergency services organisations. 	<p>Note</p>

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<p>6.</p>	<p>Overarching Traffic Management Plan (OTMP)</p> <p>ii. The following Bankstown Council review comments were discussed:</p> <p>a. Truck and trailer parking within the BC LGA – BC would like the OTMP to include a rule that there is no parking allowed in the LGA. NSWP noted the difficulty in controlling parking in the whole of a LGA and suggested this be best left to the local authorities to administer within the LGA road rules. NSWP may be able to include wording in the OTMP to discourage parking in the LGA. NSWP to propose wording for BC comment and review.</p> <p>b. Disciplinary action - for drivers who continually breach the OTMP rules. The OTMP includes the following, <i>‘Tenants / operators of the ILC will be required to outline what measures / sanctions are applicable to drivers who regularly breach the prescribed rules’</i>. Tenant draft TMPs will need to include disciplinary measures for NSW Ports’ review. Measures are likely to be varied, from re-induction to cessation of access to lease premises depending of the level of the breach. NSW Ports would review proposed measures incorporated in the Tenants TMPs and may review the measures are effective once operations commence.</p>	<p>Note NSW (MF)</p> <p>Note</p>
<p>7.</p>	<p>General Items</p> <p>i. Internal Road Street Naming – Names have been registered with and approved by the Geographical Naming Board. NSW Ports to provide street name details to the RTCG Members</p> <p>ii. Load Limit Signs (Karuah & Valencia) – NSW Ports to discuss installation timing with Bankstown Council</p> <p>iii. Directional / Way-finding Signage – RMS has designed and has been engaged to install directional signage for the centre. These sign will be located on the main arterial roads to direct trucks to the Wentworth St entrance.</p> <p>iv. Illegal Dumping – on Cosgrove road is an ongoing issue – Bankstown Council advised Strathfield Council that a joint Authority strategy call ‘RID’ has been successful in their LGA. NSW Ports noted that when the Light Industrial Lots along Cosgrove Rd are developed the situation should improve.</p>	<p>NSWP (MF)</p> <p>NSWP (MF)</p> <p>Note</p> <p>Note</p>
<p>8.</p>	<p>Next Meeting</p> <p>v. Date of next meeting: TBC – due April / May 2015</p>	<p>All Note</p>