

Meeting Minutes

Meeting **Community Liaison Committee (CLC)**

Meeting No. 44
Date Monday 16 November 2020
Time 4.00 pm
Location Online videoconference

Attendees

Chair

Ian Colley

Community Members

Jenny Maddocks
Clara Kovac

Strathfield Council

Yvonne Yun
Sam Shaw
Miguel Rivera

Office of Jodi McKay Member for Strathfield

Jacqui Thorburn

Minute Taker

Judith Maude

Apologies

Ben Milner - Goodman
Graham Humphrys – City of Canterbury Bankstown
James Leggett, Property Manager
Louise Symonds, Community Member
Maryanne Duggan, Office of Jodi McKay Member for Strathfield

NSW Ports

Alison Wedgwood, Environment & Sustainability Coordinator
Trevor Brown, HSE & Risk
Tim Arkell, Senior Project Manager
Vida Cheeseman, Corporate Affairs
Sarah Downey, Corporate Affairs
Adri Pienaar, Site Coordinator

LINX Cargo Care

Robyn Simpson
Frank Adriano
Luke McNamara
Shauna Straney

Swift

Geoff DeSantis

General Business

1. Welcome, Apologies and introductions

The Chair declared the meeting open at 4.02 pm. He acknowledged the traditional owners of the lands on which the meeting was being held.

New EILC project manager

T Arkell informed the Committee that he will be retiring in December. He introduced Adri Pienaar who will be stepping into the role of EILC Enfield Site Coordinator. A Pienaar provided some information about his

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background and experience.

2. Minutes of last meeting

The minutes of the meeting held 24 August 2020 were approved as an accurate record of the matters discussed.

Actions arising from previous minutes

3. New community committee members

The action regarding community consultation to appoint a new Committee Member has been completed. A recruitment drive to attract a new member was conducted, which included a letterbox drop in the community, collaborative social media messaging in partnership with the local councils, NSW Ports website updates and social media posts. The Chair welcomed Clara Kovac as the new Community Member on the Committee. C Kovak lives and works in the Strathfield area. She provided some information about her background.

There were no other outstanding actions.

NSW Ports Business Update

4. Suite of Management Plans update

A Wedgwood provided an update on the recent revisions to the following operational management plans for the site:

- *Operational Environmental Management Plan*. This plan covers NSW Ports operations and is a framework for other operations on site. Some minor changes to have been made to the document to ensure it is up to date.
- *Operational Traffic Management Plan*. This plan has been revised following recommendations made in the environmental audit conducted in 2019. The 'traffic capacity monitoring program' has been updated to capture the additional commitments that have been made, including commitments regarding traffic monitoring measures.
- *Landscape Management Plan*. This Plan covers the landscaping and operation of frog ponds and detention basins and vegetation area on-site.

The draft Plans are available on the website for review. They have been submitted to the Department of Planning, Industry and Environment and a response is expected in due course. Committee members are invited to provide their feedback and comments.

5. Annual environmental audit & frog survey

The Committee was informed that the annual independent environment audit is scheduled for 8 December 2020. The auditor will be on site and assessing the management of the site and compliance with management plans. They will also review tenant operations on a risk assessment basis. The annual frog survey is also booked in for 16 December and provides a review of the frog habitat area and a survey to check potential frog activity by the consulting herpetologist.

6. Corporate Affairs update

Community engagement 2021

S Downey provided an update on corporate affairs and community engagement, highlighting the following:

- S Downey and V Cheeseman have assumed responsibility for the forums. S Downey thanked A Wedgwood and T Brown for their work to date in managing the forums. She noted that they are

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key members of the group and will continue to provide the HSE updates.

- Terms of Reference for the Committee were finalised during the year and are published on the NSW Ports website
- This year we launched a number of additional community channels, including our new website which has been discussed at previous meetings and feedback from community was strongly considered in the redesign. We've also recently launched our new Facebook page for the business, and we are sharing news and updates with the community and engaging with the public through this new communications channel.
- We are currently working through planning for 2021 community engagement activities, including how this meeting will be run, and we will be issuing a survey in December to seek member input and ideas.

Enfield Development Project Update

7. Construction program

T Arkell presented the landscaping plans. He confirmed that there were no construction activities on site at present.

The landscaping plans are a comprehensive plan for each precinct, the roads, verges, warehouses, the frog pond area, and Mt Enfield. The plans include an extensive list of Australian native plants that will be utilised throughout the site.

In relation to the precincts, T Arkell informed the Committee that:

- Precinct H is complete.
- Precinct E is in the process of searching for new tenants
- Precincts C and F are working well. The Defect Liability period is completed, all maintenance contracts have been leased, and contractors on site.
- Precinct A is progressing. A large logistics organisation is looking at the Precinct which would potentially increase the amount of rail going through the Linx terminal. Construction is not expected to begin for another 6-12 months.

8. Green & Golden Bell Frogs habitat – water supply improvements

A Pienaar presented an update on the frog pond area. The intention is to maintain a level of moisture available to frogs, and to have a water storage ability to enable the ponds to be supplemented if needed. The water storage can also be used for other activities, such as irrigating Mt Enfield. Water will be harvested from the detention basin, and a storage tank created next to the frog pond area. This water storage solution should be available in the next 4 or 5 weeks.

A Pienaar informed the Committee that there was an issue with the weeds growing at Mt Enfield. Options are being explored to enable access to the steep slope. Different tiers on Mt Enfield may be created to enable access via stairways. More native plants will be planted when the weeds are removed.

9. Master Builders Excellence in Construction Awards update

T Arkell informed the Committee that a Master Builders Association Excellence in Construction Award has been entered relating to the project build. Details of the nature of the award will be released on 18 November.

Post Meeting Note: NSW Ports development for Precinct C&F was awarded the \$20M-\$30M Excellence

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award in a virtual ceremony on the evening of the 19th November.

Committee Member Updates

10. Tenant developments

Linx

F Adriano provided an update on LINX's operations. He noted that:

- Fumigation of containers for Brown Marmorated Stink Bug has commenced. This work is conducted by appropriately qualified contractors, and no gasses are kept onsite.
- The Department of Planning has approved an application to increase volumes, from 20 containers to 36.
- The annual compliance audit has been completed, with good results. Only minor requirements relating to documentation were required.
- Spills training has been conducted with tenants.

Swift

G DeSantis informed the Committee that little has changed since the previous update, and that services are growing slowly.

11. Council Update

Strathfield Council

Y Yun provided an update from Strathfield Council. She informed the Committee that they have successfully eliminated the weeds along the rail corridor along the Council boundary. There is a risk of reinfestation of weeds, and the area may be resprayed in January 2021.

In relation to the frog ponds, they are expecting ponds to be in place within 6-7 weeks, and a population of frogs will then be relocated by Spring.

Canterbury Bankstown

There was no update from Canterbury Bankstown Council.

HSE Update

12. Summary of complaints/incidents

29 September - chemical spill incident at a train marshalling yard, Greenacre

T Brown provided an update on the incident that occurred on 29 September 2020. A minor spill of about 400ml of Ammonium Nitrate was detected. The spill was from a train that was using the adjacent marshalling site, managed by Pacific National. The spill was reported, and Hazmat evacuated the Linx site for abundant caution. There have been subsequent discussions with Pacific National about opportunities to improve emergency response procedures, including ensuring that all contact lists are up to date.

The Committee discussed the communications with the community. NSW Ports communicated information as soon as they could, noting that it was not their site. Any evacuation information for community members would be the responsibility of emergency services. T Arkell confirmed that a report on the incident was being prepared, and that he will seek to include details of the expected response from emergency services in situations such as this.

Action: A Pienaar to present report on the 29 September chemical spill to the next meeting.

The Committee discussed noise issues and noted that there had been no complaints or issues in 2020.

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T Brown informed the Committee that there had been a marked increase in noise complaints around Port Botany, with residents reporting a low frequency humming. The area is currently being monitored.

Other Business

There was no other business.

Next Meeting

There being no further business, the meeting closed at 5.10 pm.

The next meeting will be held on 22 February 2021.

These minutes have been endorsed by the Chair, Ian Colley