

**Port Botany Expansion  
Community Consultative Committee**

**Date:** 8 July, 2008

**Meeting number: 15**

**Attendees:**

John Burgess (JB) - Community Representative  
 Nancy Hillier (NH) – Community Representative  
 Neil Melvin (NM) - Community Representative  
 Paul Pickering (PP) - Community Representative  
 Bronwyn Englaro (BE) – Randwick City Council  
 Paul Shepherd (PS) – City of Botany Bay Council  
 Roberta Ryan (RR) – Chairperson  
 Sandra Spate (SS) - Minutetaker  
 Kamini Parashar (KP) – Sydney Ports Corporation  
 Paul Jerogin (PJ) – Sydney Ports Corporation  
 Vince Newton (VN) – Baulderstone Hornibrook  
 Margaret Harvie (MH) – Baulderstone Hornibrook  
 Linda Armstrong (LA) – Baulderstone Hornibrook  
 Quentin Pitts (QP) – Bauldersone Hornibrook  
 Chris Hall - observer – SPC contractor

**Apologies:** Neil Brener – Community Representative  
 Peter O’Leary – SPC  
 Marika Calfas - SPC

**Not present:**

Item	Issue	Action	By whom	When
<b>1</b>	<b>Minutes of the last meeting</b>			
1.1	Minutes from May to be amended by Chair according to points raised at last meeting	Amend April minutes	Chair	Immediate
<b>2</b>	<b>Environmental monitoring</b>			
2.1	Presentation by BH-JDN (QP) Presentation included outline of what is to be monitored including: <ul style="list-style-type: none"> <li>• Dust – four Dust Deposition Gauges and one High volume Air sampler</li> <li>• Noise – background noise monitoring, monthly construction noise monitoring (day and night once a month), construction equipment monitoring prior to and during work activities, and noise monitoring as a result of a complaint</li> <li>• Water quality – weekly monitoring parameters to include physical aspects (pH, temperature, salinity, dissolved</li> </ul>			

	<p>oxygen, etc) and nutrient components. Monthly monitoring to include heavy metal contaminants and organic contaminants</p> <ul style="list-style-type: none"> <li>• Turbidity</li> <li>• Sediment deposition in estuary and seagrass area</li> <li>• Shorebirds – surveillance twice daily during construction at set locations</li> <li>• Seagrass – monitoring weekly</li> <li>• Saltmarsh – monitoring weekly</li> <li>• Bird strike hazards – monitoring target birds (pelicans, cormorants, ibis, seagulls, etc) weekly, monthly</li> </ul>			
	<b>Questions and discussion</b>			
2.2	<p>PP asked why there was concern about mangroves in the saltmarsh areas. QP responded that saltmarsh habitat was being established for the shorebirds. PJ noted that the higher trees such as mangroves tended to present a threatening habitat for shorebirds.</p>			
2.3	<p>NH asked how target birds were to be deterred. QP noted that good house keeping practices such as keeping bins covered and keeping the fish cleaning station clean would assist in deterring birds. Other measures could include; flagging around the site and sounds during daytime. Target birds were pelicans, cormorants, ibises and gulls. Ibises are an increasing problem at the airport. JB noted the problems in keeping unwanted birds away while encouraging wanted (shore) birds. He is interested to see if there will be a decrease in numbers of roosting birds.</p>			
2.4	<p>PP asked whether the planting around Foreshore Beach would be influenced due to the consideration of bird species, as residents were looking forward to shade trees here. PJ suggested that banksias and acacias would be planted here. KP noted it would be in accordance with the Landscape Plan with natives.</p>	<p>KP to provide PP with detail of species to be planted around Foreshore Beach.</p>	<p>SPC</p>	
2.5	<p>BE asked what monitoring results would be publicly available. She suggested that a</p>	<p>SPC to provide</p>	<p>SPC</p>	

	summary of monitoring results could be provided on the website. KP responded that there was a commitment to placing a summary of monitoring results on the website	an outline of monitoring results to the CCC.		
<b>3</b>	<b>Complaint management procedure</b>			
3.1	<p>Presentation by BH-JDN (MH) A complaints management procedure outline was distributed to the meeting. Complaints were defined as those enquiries that could not be immediately resolved and whose source was clearly identifiable as the site. A web based data system will record complaints and the system will be used to refer complaints to relevant persons for follow up and action, Where required these will be reported to the Department of Planning and/ or Department of Environment and Climate Change (DECC). Details would be provided to CCC meetings with a statistical breakdown of all enquiries and details of the complaints – their nature and how the complaint was resolved</p>			
	<b>Questions and discussion</b>			
3.2	<p>RR noted the important role of the CCC in reviewing complaints and identifying issues which may affect the community and making any suggestions which can proactively assist reduce complaints. NH asked what happens if a problem can't be resolved. VN responded that the activity that generated the complaint would be examined to bring it back into compliance. NH asked whether noise attenuation measures could be provided to residents. BE noted that if a caller feels unsatisfied with response received that they could be referred to Department of Environment and Climate Change (DECC) via the hotline 131555. PS reported Council's role in referring complaints made to them to the relevant hotlines e.g. BH-JDN, SPC or DECC. Complaints made to Botany and Randwick</p>			

	Councils are logged.			
<b>4</b>	<b>Public Access Management Plan</b>			
4.1	<p>Presentation by BH-JDN (VN) Diagrams showing permanent exclusion zones and temporary exclusion zones were distributed to the meeting as well as a publicly distributed Q&amp;A sheet outlining changes to pedestrian access for Foreshore Beach. It was noted that these the zones were depicted in the Construction Framework and Environmental Management Plan presented to the CCC for comment in March 2008. Fences are currently being erected around Penrhyn Estuary and along Foreshore Road to secure the construction sites. Signs will be erected and an advertisement notifying people of this fact will be placed in the local paper in late July.</p> <p>Once secure, construction activity begins. Public access will be maintained to the existing boat-ramp during construction and 150 metres of beach which will be accessible at all times.</p> <p>Within the site, environmental exclusion zones will preclude entry of the public or construction staff seasonally to areas such as the saltmarsh and shorebirds roosting areas. Construction activity will be phased around these roosting seasons.</p>			
	<b>Questions and discussion</b>			
4.2	<p>PP enquired about fencing on the nature strip area along Foreshore Rd and Botany Rd. This area was being considered for a bike trail. KP responded that SPC have been facilitating work for a pipeline here.</p>	KP to provide information about works to PP	SPC	
4.3	<p>BE enquired about the signage to be erected whether it would notify of who was doing the works. VN responded that signage would be erected to inform the public when access would be restricted and the location of alternate access. JB noted that generally public access hasn't been in areas that are being fenced but via the beach. He suggested that if there was no visible construction going on the public would</p>			

	<p>still access fenced off areas. He expressed the view that future limitations to public access to the area has not been adequately conveyed to the public. There were 80-90 cars in that area last weekend and this would increase in warmer weather.</p> <p>VN responded that as well as being sign-posted public access will be controlled during construction. There would be people on site each day managing access to the area.</p> <p>LA noted dates of closures will be signposted and the community information board will be positioned next to the boat ramp.</p>			
4.4	<p>JB asked whether in view of the fact that nearby areas were being cleared, rubbish and sand could be cleared from the side of what is currently the access road and to become an additional parking area. If this area was leveled vehicles with trailers could park there temporarily, with a flat surface behind the road apron for trailers to overhang.</p> <p>QP responded that the bitou bush is being left as a visual screen.</p> <p>VN noted that area here is possibly unstable.</p>			
4.5	<p>PS asked whether the diagrams of the beach areas as distributed tonight could be enlarged and displayed at future meetings.</p>	<p>BH-JDN/SPC to enlarge diagrams of the beach area for display at CCC meetings.</p>	<p>BH-JDN/SPC</p>	
4.6	<p>NH asked whether inspection tours would be conducted as work progresses.</p> <p>KP responded that there would. Hopefully the next meeting would be at the new office which would provide opportunity for a tour of the site.</p> <p>MH noted briefings would be offered for groups from viewing areas such as the boat ramp.</p>			
4.7	<p>NM asked whether temporary fencing on Foreshore Beach would extend into water as indicated by the diagram.</p> <p>LA replied that fencing would extend to the low tide line.</p>			
4.6	<p>NM asked what was to be stockpiled near the</p>			

	new boat ramp. VN replied it was sand for beach nourishment.			
<b>5</b>	<b>Update on construction activities</b>			
5.1	<p>Presentation by BH-JDN (VN)</p> <ul style="list-style-type: none"> <li>• Seed collection is taking place</li> <li>• Installation of monitoring equipment proceeding</li> <li>• Site offices and car-park currently being established, occupancy expected in August</li> <li>• Line marking for boat ramp due for completion within the next week, weather permitting</li> <li>• Exclusion areas are being established</li> <li>• Mangrove removal commencing within the next 1-2 weeks.</li> <li>• Temporary bird roost under construction, nearing completion</li> <li>• Piling works for the silt fence just near the end of the third runaway with possibility of night time works for four nights to be scheduled for the end July or early August</li> <li>• Weed clearing in Penrhyn Estuary (July)</li> <li>• Dredging equipment being delivered in late July/early August</li> <li>• Dredging for the temporary recreation channel (Stage two) brought forward to August, in preparation for the diversion in November</li> <li>• Potholing for services in local streets commencing next week, local residents have been notified</li> <li>•</li> </ul>			
5.2	LA reported the distribution of 270 letters regarding services potholing to residents of Livingstone, Tupia, Hayden and Hanna Streets occurred today			
5.3	MH presented an outline of the data base system comparing issues raised methods of communication and the types of stakeholders in the previous period (since the last CCC meeting) and the comparison of these statistics against those since the project began. It is proposed to present these statistics each meeting in addition to detail of any complaints in the previous period. There was one complaint received in the			

	previous month. This was from Patricks terminal as result of dust blown onto the terminal during recent high winds. Work stopped immediately, additional drift fencing was installed, a sprinkler system was placed on the stockpile and water cart use was increased during the high winds.			
	<b>Questions and discussion</b>			
5.4	BE asked whether a list of issues compiled into the "other category" could also be provided..	BH-JDN to include the top 20 issues in future reports.	BH-JDN	
5.5	BE reported that residents have raised issues about animals (feral and native) in the vegetation around boat ramp. What is the procedure for management of these? She suggested contact be established directly with the local WIRES branch. QP noted we have a project "Pest Management Plan" and it is a requirement to keep foxes and other species out of the site. There is a procedure for the relocation of reptiles.	BE to liaise with QP regarding a direct contact for the local branch of WIRES	Randwick Council/BH-JDN	
5.6	PJ asked whether there could be a system for indicating whether a complaint remained open or was closed. MH replied that each complaint is allocated an action, it remains open till resolved. The report on complaints indicates the action requested and action taken and dates and times for this (providing this information is entered)	BH-JDN to inform the CCC about actions on complaints.	BH-JDN	
5.7	NH raised the issue of receiving a lot of paperwork at the meetings and asked if it could be provided in advance. KP replied that much of the paperwork was to provide information to the CCC on what had been distributed to the community; it is not information that requires input or feedback. LA noted that most of this information was also available on the website. The meeting agreed that they would like to continue to receive these communications in hard copy.			
5.8	LA reported that public displays had gone			

	ahead on June 26 and June 28, and the display on the 28 <sup>th</sup> had received a lot of interest from the community. Approximately 80 plus people approached the display and asked questions across the two days.			
5.9	MH reported that of the five memorials on Foreshore Rd two need to be removed completely due to construction activities. Families of all victims have been notified c/- the local Police and to date none have made contact with the Project (they have been provided with MH's number). A further memorial located at the existing boat ramp has now been relocated to the victim's parents home.			
5.1.0	JB suggested that the diagrams regarding fencing and public access be placed in newspapers such as the Courier to draw attention to access in the summer months. KP reported that the temporary boating channel diversion was in today's Courier. LA reported that an advertisement was placed in AFLOAT magazine had resulted in a number of phone calls, some from western Sydney. When stage two of diversions occurs in approximately November a similar advertisement will again be placed.			
5.1.1	It was reported that LA will be on leave from 17 July to 4 August. During this time enquiries normally going to Linda should be directed to MH.  The meeting conveyed best wishes to LA.			
<b>6</b>	<b>Orica Workshop</b>			
6.1	Botany Council will host the joint workshop. PS will provide any additional agenda items to KP for distribution to the CCC. Suggested agenda items are requested from CCC members. PP requested that Sydney Water be invited to respond to question re the timing of future releases in relation to the impact on seagrass beds.	PS to circulate suggested questions/items for the agenda to KP.  CCC members to provide addition	Botany Council  CCC members	



		agenda items to PS by next Tuesday		
<b>7</b>	<b>Stevedore procurement for new area</b>			
7.1	<p>Presentation by SPC (KP)</p> <p>KP reported that advertisements were placed on 1st July in national and international newspapers inviting Expressions of Interest (EOI).</p> <p>EOI close on September 1.</p> <p>A shortlist will be produced in October.</p> <p>The successful tender should be finalised in the first quarter of 2009.</p>			
<b>8</b>	<b>Other Matters/Next meeting</b>			
8.1	<p>Distributed to the meeting were:</p> <p>Newsletter distribution map</p> <p>Night time noise management protocol comments sheet</p> <p>Odour Management Sub Plan comments</p> <p>Acid Sulphate Soil Management Plan comments</p> <p>Q &amp;A sheets for – project overview, dust monitoring , recreational boating channel and changes to pedestrian access for Foreshore Beach</p>			
8.2	<p>NM reported that at the right hand turn from Foreshore Dr into Penryhn Rd, he sat with several trucks for 10 minutes through 3 full phases of lights without the right turn arrow being triggered.</p>	<p>KP to take the issue of the phasing of the right turn arrow into Penryhn Rd to the traffic. experts within Sydney Ports</p>	SPC	
8.3	<p>NH noted reports of the movement of a control tower from Sydney Harbour to Botany Bay by Sydney Ports. Concerns were raised that tugs</p>			

	<p>may be eliminated and ships brought in by computer.</p> <p>KP reported that all operations people would move from Sydney Harbour to a control tower at Brotherson Dock as commercial shipping was being phased out in the harbour. There would be no changes to piloting or tugboats.</p>			
8.4	<p>RR reported that as yet a new member for the CCC hadn't been found. Any suggestions from members should be forwarded to the Chair, as should any other issues regarding membership.</p>			
8.5	<p>Next meeting August 19, location to be confirmed.</p>			

These minutes have been endorsed by the Chair, Roberta Ryan.

