

**Port Botany Expansion
Community Consultative Committee
Minutes**

Date: 24 May, 2011

Meeting number: 35

Attendees:

Roberta Ryan – Chairperson
Neil Melvin – Community Representative
John Burgess – Community Representative
Michael Kavanagh – Business Representative
Bronwyn Englaro – Randwick City Council
Steven Poulton – City of Botany Bay Council
David Packer – Baulderstone
Vanessa Tiernan – Baulderstone
Marika Calfas – Sydney Ports Corporation
Kathy Lloyd – Sydney Ports Corporation
Sandra Spate – Minutetaker

Apologies: Shane Hobday – Sydney Ports Corporation; Paul Pickering – Community Representative;
Nancy Hillier – Community Representative; Vince Newton – Baulderstone; Quentin Pitts – Baulderstone

Not present:

Item	Issue	Action	By whom	When
1	Welcome and apologies			
	Apologies were received from Shane Hobday, Paul Pickering, Quentin Pitts, Vince Newton and Nancy Hillier.			
2	Completion of D&C works and commencement of Hutchison Construction works			
2.1	KL reported that the dredging and construction works are coming to a close with the completion of work at the Estuary and the shared path. Only minor rectification works and signage remains to be completed. KL indicated that handover and opening of these areas can be expected in July at the earliest. Hutchison expect to commence construction in the third quarter of the year, with all plans to come through the CCC. MC reported that Environmental Plans would go through the same processes as for the terminal construction.			
	Questions and discussion			

2.2	<p>The Chair asked how the plans could be received by the CCC. She suggests a Hutchison representative introduce them to the committee.</p> <p>MC replied that a representative from Hutchison would attend future CCC meetings however she would need to confirm which meeting would be the first that they will attend.</p>	SPC to confirm when Hutchison would attend their first CCC meeting.		
2.3	<p>JB asked what the expected timeframe is for Hutchison completing construction.</p> <p>MC replied the aim was for operation to commence around the end of 2012.</p>			
2.4	<p>NM asked when CCC members could expect to be released from duties.</p> <p>KL replied that in accordance with Conditions of Approval the CCC will carry on until completion of all construction works including Hutchison's.</p>			
3	Update on communication activities including complaints			
3.1	<p><i>Presentation by BJ-JDN (VT)</i></p> <p>The Community Complaints Report Overview was distributed at the meeting. Since last meeting a property damage claim has been submitted regarding cracking in an apartment block and there has been a dust deposition claim.</p> <p>An enquiry regarding dust monitoring was received, and notification given of a buoy that had strayed.</p> <p>There has been a follow up meeting regarding a dust complaint related to the time of the dust storm in February.</p> <p>There have been noise complaints over the last week in relation to the grade separation works. Noise monitoring was conducted, and Boulderstone are awaiting the results.</p>			
3.2	<p>JB noted that there is no reference to a complaint process anywhere on the website. There is a list of phone numbers under the drop down box subheading of "project contacts" but nothing under the subheading of "community" .It would be appropriate for</p>			

	<p>some reference material about the complaint to appear in the "community" drop down box. It would also be appropriate to make a reference to the complaint process - and the proposed changes to the 1800 number when the next newsletter is composed.</p> <p>KL reported changes to the process around the 1800 number would be implemented as the reclamation works are finished. Three options would be given depending on whether the matter was in relation to the Banksia St overpass, the grade separation works or Hutchison works. This would help to ensure the call is diverted to the right person to respond. There would also be an option to hold the line and be diverted to SPC's main office. The 1800 number will remain the same.</p>			
4	Update on construction and activities			
4.1	<p><u><i>Presentation by BJ-JDN (DP)</i></u></p> <p>The main construction works have finished with the last round of works defects and finishing works.</p> <p>90% of equipment has been demobilized. By the end of next week all physical works will be finished and equipment demobilized.</p> <p>From June minor defect works will be undertaken and by the end of June site buildings will be gone.</p> <p>Boulderstone are in the process of closing out contractual requirements and transferring maintenance responsibilities to SPC.</p> <p>Regarding the grade separation works, service diversion works are complete.</p> <p>Piling works are currently being undertaken and are expected to be finished in about two weeks. After that structural works and retaining walls will be undertaken, with reinforced concrete works at the end of June.</p> <p>Most of the works with potential for community impacts are coming to an end with service works complete and the piling works due to be finished in a couple of</p>			

	<p>weeks.</p> <p>Traffic management will be undertaken in stages and will involve community consultation.</p>			
	Questions and discussion			
4.2	<p>SP asked whether traffic management plans kept impacts on site and away from Foreshore and Botany Roads. He asked that council be informed in advance of any works likely to impact on these roads.</p> <p>DP replied that in the final stage tie in to Foreshore Rd there would be some minimal impacts. This was expected to be in about 12 months, but work would mainly be on site. The RTA will influence this as they control the intersection and lights.</p> <p>MK suggested there is the potential to impact on the community if traffic builds up outside the site either through grade separation works or ports operations.</p> <p>DP suggested that the RTA would only allow work likely to have impacts on neighbouring streets in nighttime hours.</p>			
4.3	<p>NM asked whether Baulderstone was undertaking the work on the Banksia St overpass.</p> <p>KL reported that Baulderstone wasn't. SPC has a preferred tenderer. Most service works have been finished with the removal of power poles remaining. The pedestrian crossing will remain open during the works. Notifications will go out when the construction site starts which is probably a couple of months away.</p> <p>NM sought confirmation that Bauldestone's final commitment is the grade separation works.</p> <p>This was confirmed. Construction work for Hutchison would go through normal tender processes.</p>			
5	Environmental monitoring monthly reports			
5.1	<p><u>Presentation by BJ-JDN (DP)</u></p> <p>As most of the work has been completed the</p>			

	<p>last round of monitoring occurred in March. There have been few changes over the last 6 months and the last round of monitoring confirms that things have settled to pre construction levels.</p> <p>As part of the Conditions of Approval the annual environmental audit for the Department of Planning was carried out at the end March. This is an intense audit to review all operations and controls. For the third year running the report was very commendable with no non-conformances for the third year in a row.</p> <p>In recognition of how well the project has been managed the project has been nominated as a finalist for the United Nations Association of Australia World Environment Day Awards, Marine and Coastal Award. MC reported the audit report is undertaken by an independent auditor. The report is currently being finalised and will then be sent to the DoP for approval. It will then be placed on the website.</p>			
	Questions and discussion			
5.2	<p>JB said he hopes the monitoring of seagrass will be ongoing, as there has been no report on this for about 8 or 9 months and it seems not to be in good condition. He hopes there will continue to be monitoring so measures can be undertaken if it doesn't recover.</p> <p>MC replied that monitoring takes place in number of phases. Boulderstone's monitoring has concluded. There will be another round with monthly reports as part of Hutchison construction works. A third package of monitoring will be to determine outcomes of Estuary works including seagrass, saltmarsh, small organisms (Benthos) and shorebirds. Long term monitoring over five years has been the subject of an Expression of Interest by SPC, before going out to tender.</p>			
5.3	<p>NM asked what is happening with beach erosion.</p> <p>MC reported that it is in a similar position to</p>			

	that at the last meeting, with erosion continuing to occur. It is still being given an opportunity to reach an equilibrium with SPC visually monitoring changes to determine whether any works need to be undertaken before summer.			
6	Accept minutes of last meeting			
6.1	The minutes from the last meeting were accepted.			
6.2	Actions from the previous minutes were in relation to item 7.3. KL reported that she is currently drafting a newsletter advising the community of the current stage of works. A second action relating to clarifying information on the website around avenues for complaints remains open.			
7	Other Matters/next meeting The next meeting is Tuesday 23 August, 2011.			

These minutes have been endorsed by the Chair, Roberta Ryan.

